

CHESTNUTHILL TOWNSHIP SUPERVISORS
ROUTE 715, BRODHEADSVILLE, PA 18322
MINUTES OF MEETING – JULY 1, 2003

A regular meeting of the Chestnuthill Township Board of Supervisors was called to order at 7:00 p.m. on Tuesday, July 1, 2003, at the Municipal Building, Rte 715, Brodheads-ville. Those present were Chuck Gould (Chairman), Maureen Tatu (Vice-Chair), Mike Possinger and Atty. Joseph P. McDonald, Jr.

The Pledge of Allegiance to the Flag was led by Russ Fisher.

Executive Session. Was held on 6/17/03 for discussion with WE Ambulance, WE Fair Directors and EMT.

Public Comment.

Russ Fisher. Directly across from 31 White Birch Drive the water is ponding. Chuck said the Roadmaster would look into this.

Mr. Calderone. The pipe going across the road on Gilbert Road is not working properly and perhaps two pipes instead of one or a larger one might alleviate the problems. The Roadmaster and the State will look into this.

Minutes. On motion made by Mike, seconded by Maureen it was voted to approve the Minutes of the June 17, 2003, as distributed. (3-0)

Correspondence.

DEP Grant Agreement. Act 101 Section 902 Grant Application was filed for composting equipment. The Township applied for this grant for a grinder that was purchased. DEP has awarded us \$100,000.00. The grant agreement has to be signed by the Board. On motion made by Mike, seconded by Maureen it was voted to accept and sign this grant agreement. (3-0)

Monroe County Control Center. The agenda and recorded minutes are available for all to see.

Tax Collector. The resignation of Tricia Shupp-Altemose has been received effective July 1, 2003. On motion made by Mike, seconded by Maureen it was voted to accept this resignation. (3-0) On motion made by Chuck, seconded by Mike it was voted to appoint Sally Helfrich tax collector for the remainder of 2003. (3-0)

Real Estate ESSA. The title search for this property is beginning. We need to set up a work session possibly 7/21/03 or 7/28/03 at 7:00 p.m., Atty. McDonald will coordinate and get back to us with a date.

Zoning Office. There was a hearing in front of District Justice Olsen and he has entered a Judgment for a monetary amount for the Township, and the case is left open until all requirements are complied with.

Senior Housing Meeting. Two developers are planning affordable senior housing and higher income senior housing. The next meeting will be held August 21 at 7:00 p.m.

Old Business.

Building Code Ordinance. Earlier this spring the Township authorized Atty. McDonald to draft a Building Code Ordinance in anticipation of the statewide enforcement of the Uniform Construction Code. Atty. McDonald wrote a letter to the Board with a couple of examples they could go with. A lengthy discussion ensued, and on motion made by Chuck, seconded by Mike it was voted to authorize Atty. McDonald to draft and advertise a proposed ordinance similar to Paradise Township's version with a third party for inspections and require they maintain an office in the Township building. (3-0) there will be a public hearing on this ordinance on August 5 at 6:30 p.m.

Recycling Ordinance. Two public hearings were held it resulted in adjustments to the proposed ordinance. A current version that was advertised was available for review. A brief discussion ensued. On motion made by Maureen, seconded by Mike it was voted to adopt the recycling ordinance 03-4 as is. (3-0) Mr. Bourke objected to the ordinance he said we should have had a committee to look at developing the ordinance.

Tax Collector Audit. The township needs to do an audit on Joan Rinker's tax collector books. On motion made by Mike, seconded by Maureen it was voted to get a proposal from John Riley Accounting firm, which will be discussed and possibly approved at the July 18 bill-paying meeting. (3-0)

Parks. Russ Fisher gave a list of the upcoming events:

Dances – July 12 7-12 yr olds.
July 19th 12-17 yr olds.

Art in the Park - July 20

Batting Cages.

Several meetings ago the Board authorized up to three people to go look at the batting cages for sale in Louisiana. Joe Weston and Craig Hammerstone went and said they were in very good condition, on motion made by Mike, seconded by Chuck it was voted to purchase one dual unit-batting cage for \$9500.00 plus shipping & handling. (3-0)

Bleachers.

The basketball league asked if we could purchase bleachers. On motion made by Chuck, seconded by Mike, it was voted to purchase two sets of bleachers after Russ gets the best prices. (3-0)

New Business.

Pension Ordinance.

The State Auditor General's office recommends we have a pension ordinance in place, which outlines the details of the pension plan. Atty. McDonald left a draft ordinance for review.

Romascavage Property. The Romascavage note on this property has been satisfied. On motion made by Chuck, seconded by Mike it was voted to have Atty. McDonald prepare a document to sign off on to file with the courthouse. (3-0)

Repository Bids. These bids are for properties sold through Monroe County Courthouse-Tax Claim Bureau in a free and clear sale. Notice has been provided to the host Municipality (Chestnuthill Township). Tax claim bureau will not issue deeds until the Board approves these sales. On motion made by Maureen, seconded by Mike it was voted that the Board has no objection to the sale and takes no liability to the bids. (3-0)

Bills. On motion made by Maureen, seconded by Mike it was voted to pay the General and State fund bills. (3-0)

Announcement. Next meeting will be held July 18, 2003 at 7:00 am to pay the bills and any other business that may come before the Board.

Plan.

Frantz, Florence. (Minor Residential Subdivision) Robert Beers. Everything is in order, all comments have been addressed. On motion made by Mike, seconded by Maureen it was voted to approve and sign this plan. (3-0) on motion made by Mike, seconded by Chuck it was voted to approve planning module 03-17. (3-0)

Western Pocono Lioness Club. Has asked the Board for a donation to help defray the cost of advertisement for their fashion show. On motion made by Chuck, seconded by Mike it was voted to take out a full-page ad labeled "Residents of Chestnuthill Township" (3-0)

Adjournment. There being no further business, on motion made by Mike, seconded by Maureen it was voted to adjourn at 9:00 pm into executive session on a possible litigation issue. (3-0)

Respectfully submitted,

Cathy A. Baker
Recording Secretary